

# The South Coast Hot Jobs List – 17 July 2014



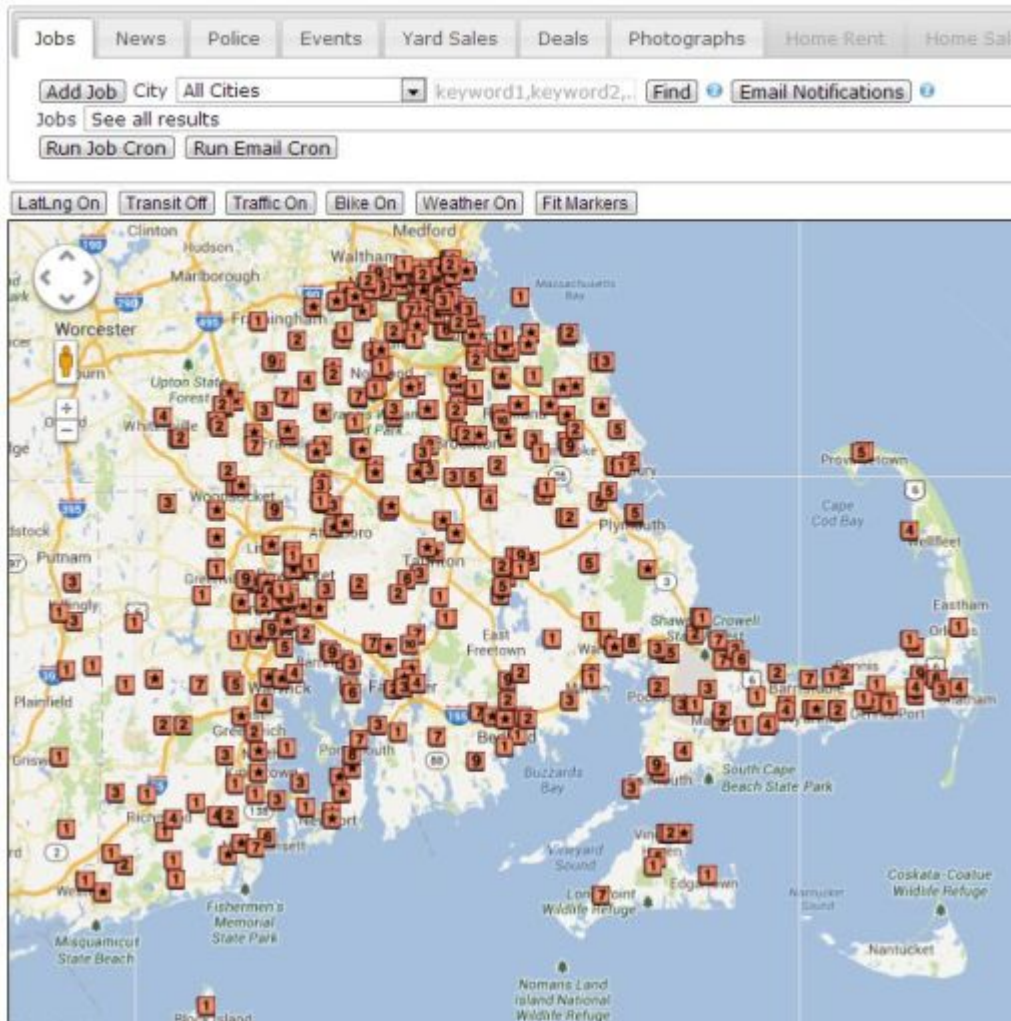
by  
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The Greater New Bedford unemployment rate is much higher than the rest of Massachusetts, but believe it or not there really are a lot of jobs available for qualified applicants. Sometimes the barrier to a new job can be the lack of information on available job openings.

To solve this, each week New Bedford Guide will be working with the New Directions Southcoast (also known as the Greater New Bedford Career Center) and pulling jobs from our **jobs database** to inform job seekers about the hottest jobs in the area.

We will define “Hot Jobs” as those jobs that need to be filled by the employer immediately. For those looking to search some large job databases, checkout my **Best Job Search Resources for New Bedford Residents article**. Unless noted otherwise, those interested in these positions or want more information should go to the Greater New Bedford Career Center at 618 Acushnet Avenue.

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Here are the Hot Jobs from the Greater New Bedford Career Center as of July 17th, 2014:

### 1. Property Manager #4360466

This is a highly responsible administrative position in which the incumbent performs a wide variety of duties related to the overall and efficient management of public housing developments. The Property Manager is responsible for providing safe and sanitary housing and assuring that residents receive prompt, efficient, courteous, and quality service. Possession of a high school diploma is required, as is prior experience in property management.

### 2. Data Specialist-Tenant Selection #4360439

This is a responsible, full-time staff support position in which the incumbent interviews applicants for public and leased housing programs. He/she also performs a variety of

routine clerical work involving data entry and maintenance of applicant files. Interacts with applicants, residents, and the general public on a daily basis. Possession of a high school diploma and training in business English, math, and data entry is required as is prior experience and general knowledge of office practices. Send resume to be received by 9:00 p.m. on Tuesday, July 22, 2014.

### **3. Data Specialist-Leased Housing**

This is a responsible, full-time staff support position in which the incumbent performs a variety of routine clerical work involving maintenance of resident and landlord files, and daily interaction with residents, landlords, and the general public on a variety of leased housing matters. Possession of a high school diploma and training in business English, math is required as is prior experience in and general knowledge of office practices. Send resume to be received by 9:00 a.m. on Tuesday, July 22, 2014.

### **4. Housekeeper I (Per Diem) #4369633**

Previous experience in institutional housekeeping preferred. Must be able to stand for long periods of time. Must be able to understand written and verbal communication and instructions. Must be able to work independently. Must be able to lift object over 25 pounds and bend repeatedly.

### **5. Fabric Pattern Cutter #4323974**

Fabric Pattern Cutter needed. Full and Part time hours are available. Experienced preferred. Please apply directly. Must be able to speak and read English.

### **6. Maintenance Technician #4337763**

Family owned and operated food business since 1976 is seeking a motivated individual to join our dynamic and fast-paced company as a Maintenance Technician. A variety of skills will be required including basic plumbing, electrical, and mechanical. The most successful candidates will be flexible self-starters that can demonstrate good organizational skills

and attention to detail in both their handy work and record keeping.

### **7. Concrete Laborer #4374557**

Concrete Laborer/Worker needed. Experience in flat work – sidewalks, slab required. Must dependable and a hard worker.

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Here are the Hot Jobs in the New Bedford area from the **NewBedfordGuide.com jobs database**, as of July 17th, 2014:

#### **1. Site/Quarry Manager – PJ Keating Co (Acushnet)**

Full details and application process [here](#).

#### **2. Store Manager – RadioShack (New Bedford)**

Full details and application process [here](#).

#### **3. Rn (Multiple Positions, All Shifts Available) – SE Massachusetts Health and Rehabilitation Center**

Full details and application process [here](#).

#### **4. Store Manager – T-Mobile**

Full details and application process [here](#).

#### **5. Sales Representative – MarLees Seafood**

Full details and application process [here](#).

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Be sure to also check out our Job Portal to find jobs by location on a map: [newbedfordguide.com/map-page#pm\\_jobs\\_tab](http://newbedfordguide.com/map-page#pm_jobs_tab). Want to get e-mail notifications for new jobs? Checkout our **e-mail subscription service**.

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