

Help Wanted: City of New Bedford hiring an Assistant Airport Manager

CITY OF NEW BEDFORD

ASSISTANT AIRPORT MANAGER \$63,385 – \$79,238

NEW BEDFORD REGIONAL AIRPORT

Supervises. the overall operational and administrative functions of the Airport including personnel, scheduling, maintenance, and repair of airport buildings, runways, taxiways, vehicles and ground maintenance; work with other City departments and provide assistance as necessary. Responsible for personnel management, orientation, training, scheduling and performance evaluations of all maintenance, operations and administrative staff. Manages all Federal Aviation Administration (FAA) and Mass DOT Aeronautics Division airport improvement projects as well as other airport construction projects with an emphasis on safety and security implementation.

Maintains the Airport in a manner fit to uphold the regulations contained within FAR Part 139 including an active ACM (Airport Certification Manual), AEP (Airport Emergency Plan), snow removal, lighting, signage, NOTAMs, etc., and the implementation of all future FAA regulations and advisory circulars. Ensures that the airport is operating in compliance with all Federal, State and local laws, by-laws, regulations and directives; coordinate and cooperate with Federal, State and local officials and liaison between such authorities, the Airport Manager and the Commission.

Bachelor's Degree in Aviation Management or any equivalent combination of education and experience. At least five years of experience in airport operations, more than three of which

were in a management or supervisory capacity. Must possess a valid Massachusetts driver's license and good driving record. Must be able to obtain Mass DOT Airport Manager's License in accordance with 702 CMR 5.04. Criminal Offender Record Investigation (CORI) background check mandatory.

For more information, please visit www.newbedford-ma.gov or contact the Personnel Dept., 133 William St., Room 212, 508-979- 1444. Resumes are only accepted with a completed employment application. Applications will be accepted until a suitable candidate is found. **New Bedford has a residency requirement.** EEO